



## **One** iconic venue. **Hundreds** of stories to tell

### **Role: Events Volunteer**

**Length of role:** This role is for a period of three months.

**Time commitment:** We are looking for volunteers who can:

- Volunteer for one-off evening or weekend events (dates will be shared in advance to sign up to)

This opportunity is open to adults over the age of 18.

**Seventeen Nineteen** is a community cultural project in the heart of Old Sunderland. Housed in the former Holy Trinity Church, Sunderland's first parish church, Seventeen Nineteen has hundreds of stories to tell, that reach all the way back to the birth of Sunderland itself. This stunning building - once on the brink of destruction - has been renovated and restored in collaboration with The National Lottery Heritage Fund, to preserve the shared heritage of our local community, and play a part in Sunderland's current cultural network. The project provides a hub for local creative practitioners to deliver workshops and activities that bring heritage crafts and skills to new audiences, keeping our traditions alive. By night, the space is transformed into a 160-capacity performance venue for folk, jazz, choir and classical music. Through a diverse programme of events, and a deep connection to Sunderland's past, Seventeen Nineteen has something to offer for everyone.

**Everybody is welcome to join our volunteer team. We promote acceptance, celebrate diversity and aim to make the experience of all our volunteers impactful, memorable and enjoyable. We are looking for volunteers who are imaginative, open-minded and can bring lots of enthusiasm to their role.** Read on to find out more about the role.

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Holy Trinity Church, Church Street East, Sunderland, SR1 2BB

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## **Role: Events Volunteer**

### **What will you do?**

- Welcome visitors to Seventeen Nineteen.
- Prepare and serve hot and cold drinks and snacks from behind the café counter.
- Use the till to record orders, take cash and card payments and make change if needed.
- Keep the event space clean and tidy.
- Sign in audience members by checking their tickets, or by checking their name on our digital system.
- Help to set up the space for events and tidy up at the end of the event. This might include setting out chairs and tables.
- Help visitors find their way around Seventeen Nineteen.

### **What skills, qualities and values are we looking for?**

- Friendly
- Clean and tidy
- Trustworthy
- Helpful
- Respectful
- Curious

### **What will you gain?**

- Experience of serving drinks and snacks for customers.
- Experience of using a till and cash-handling.
- Opportunity to practice social interactions with audience members.
- Experience of working in a small team of staff and other volunteers.
- A chance to see gigs, theatre and other events... for free!

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#### **Volunteers are entitled to:**

- All volunteers may claim back reasonable travel expenses each time they volunteer with Seventeen Nineteen.
- All volunteers are entitled to one hot or cold drink from the café during their volunteering shift free of charge.
- Complimentary tickets to music or theatre performances are available to volunteers, subject to availability and our fair use policy.
- Volunteers gain a reference from the Churches Conservation Trust after three months of volunteering.

#### **How will you be supported?**

- Volunteers are supported by the staff team, with a named member of staff as your lead contact for each shift.
- All volunteers receive an induction to the building before they begin their volunteering to keep them safe.
- All volunteers receive training specific to their role.
- There are opportunities for volunteers to take part in additional skills-based training programmes.
- Volunteer socials are arranged quarterly so you can get to know other volunteers.
- Seventeen Nineteen is committed to ensuring equal opportunities for everyone who applies to volunteer.

#### **How will you make a difference?**

Seventeen Nineteen plans and delivers hundreds of events per year. With just a tiny team of five staff, we rely on volunteers to help us make visitors feel welcome and to serve customers at our café. As part of our volunteer team, you will help revitalise the East End of Sunderland, playing a key role in bringing heritage, arts and culture to Old Sunderland and building relationships with audiences.

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### **How to apply:**

There are several ways to apply for this role. You can:

- Apply online. [Click here](#) to be redirected to the online form
- Download the editable form (Word document) by [clicking here](#) and email your answers to Posy [pjowett@thecct.org.uk](mailto:pjowett@thecct.org.uk)
- Download and print the PDF version of the form by [clicking here](#) and sending to print. Return in person to Seventeen Nineteen or by post to:  
Seventeen Nineteen  
Church Street East  
Sunderland  
SR1 2BB
- Send us an audio or video recording of your answers
- If you have any additional accessibility requirements, please get in touch with Posy [pjowett@thecct.org.uk](mailto:pjowett@thecct.org.uk) to discuss options

### **Got any questions?**

Get in touch with Posy with any questions by emailing [pjowett@thecct.org.uk](mailto:pjowett@thecct.org.uk)

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